

## CSS 1

## Child Safeguarding Statement and Risk Assessment

For:  (School Name)  
 At:  (School Address)

This school is a: (tick appropriate)

☒ primary ☐ post-primary ☐ special school

In accordance with the requirements of the Children First Act 2015, *Children First: National Guidance for the Protection and Welfare of Children* 2017, the Addendum to *Children First* (2019) and 2025, *Child Protection Procedures for Schools* 2025 and *Child Safeguarding: A Guide for Policy, Procedure and Practice*, 2nd ed. (Tusla, 2024), the board of management has adopted the Child Safeguarding Statement and Risk Assessment set out in this document.

The board of management has adopted and will implement fully and without modification the department's *Child Protection Procedures for Schools* 2025 as part of this overall Child Safeguarding Statement and Risk Assessment.

## Name of the Designated Liaison Person (DLP):

## Name of the Deputy Designated Liaison Person (Deputy DLP/DDLP):

*In the absence of the DLP, the Deputy DLP shall assume responsibilities of the DLP*

## Name of Relevant Person

*(In schools this person is the DLP)*

## Relevant Person can be contacted on:

*(insert phone & email)*

*Under the Children First Act 2015 Relevant Person means a person who is appointed by a provider of a relevant service to be the first point of contact in respect of the Child Safeguarding Statement. This person is nominated by the board of management to manage and provide oversight of child protection concerns/allegations of child abuse.*

## Name of Chairperson of the board of management, or in an ETB school the Chief Executive or their delegate:

*In the event that both DLP and DDLP are absent and unavailable, and where there is no staff member formally acting in their role, the chairperson of the board of management, or in an ETB school the chief executive or their delegate, assumes the role of DLP.*

The board of management recognises that child protection and safeguarding permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In all of these, the school will adhere to the following principles of best practice in child protection and welfare. The school will:

- ☑ Recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations.
- ☑ Fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children.
- ☑ Fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters.
- ☑ Adopt safe practices to minimise the possibility of harm happening to children and protect members of school personnel from the necessity to take unnecessary risks that may leave themselves open to accusations of child abuse.
- ☑ Develop a practice of openness with parents and encourage parental involvement in the education of their children.
- ☑ Fully respect confidentiality requirements as set out in the *Child Protection Procedures for Schools 2025* in dealing with child protection matters.
- ☑ Adhere to the above principles in relation to any vulnerable adult.

## Procedures and Measures in Place

Our Child Safeguarding Statement and Risk Assessment has been developed in line with requirements under the Children First Act 2015, the *Children First: National Guidance 2017*, and *Child Safeguarding: A Guide for Policy, Procedure and Practice, 2nd ed.* (Tusla, 2024), and the *Child Protection Procedures for Schools 2025*. In addition to the procedures listed in our risk assessment, the following procedures support our intention to safeguard children while they are availing of our service:

- **Procedure for the Management of Allegations of Abuse or Misconduct against School Personnel Relating to a Child Availing of Our Service**
  - ~ Where any member of school personnel is the subject of any investigation in respect of any act, omission or circumstance in relation to a child attending the school, the school is required to adhere to the relevant procedures set out in Chapter 7 of the *Child Protection Procedures for Schools 2025* and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website



- > **Procedure for the Safe Recruitment and Selection of School Personnel to Work With Children**
  - ~ The school is required to adhere to the requirements of the Vetting Act. The selection or recruitment of staff and their suitability to work with children, requires the school to adhere to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and Youth and available on the gov.ie website and as outlined in Chapter 10 of the procedures.
  - ~ A written protocol is in place authorising immediate action for cases which require an employee to be immediately absented from school for child safeguarding reasons.
- > **Procedure for Provision of and Access to Child Safeguarding Training and Information, Including the Identification of the Occurrence of Harm**
  - ~ The school provides information and training to members of school personnel in relation to the identification of the occurrence of harm (as defined in the 2015 Act) as follows:
    - ~ The school has provided each member of school personnel, including any new members of school personnel, (employees and volunteers, board of management members, student teachers and those on work experience) with a copy of the school's Child Safeguarding Statement and Risk Assessment.
    - ~ The school ensures that members of school personnel have availed of relevant training and completed child protection training.
    - ~ The school encourages board of management members to avail of any relevant training and complete child protection training.
    - ~ The board of management ensures that records of all staff and board member child protection training are maintained.
- > **Procedure for the Reporting of Child Protection or Welfare Concerns to Tusla**
  - ~ All members of school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Schools 2025*, in relation to reporting of child protection concerns to Tusla. Mandated reporting applies to all registered teachers and any other mandated person who may be employed by the school, for example a chaplain or nurse. A full list of those people who are mandated persons is set out in Appendix 1 procedures.
- > **Procedure for Maintaining a List of the Persons (if any) in the Relevant Service Who Are Mandated Persons**
  - ~ There is a procedure in place to maintain a list of mandated persons. Schools may on occasion employ additional staff who are mandated by virtue of their profession. This list will include all registered teachers and identify additional employees that are not registered teachers.
- > **Procedure for Appointing a Relevant Person (In schools this person is the DLP)**
  - ~ There is a procedure in place for appointing a relevant person.

The various procedures referred to in this Child Safeguarding Statement and Risk Assessment can be accessed via the school's website, the gov.ie website or will be made available on request by the school.

In accordance with the Children First Act 2015, the Addendum to Children First 2019 and 2025, and the *Child Protection Procedures for Schools 2025*, the board of management has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

**Note: The procedures and measures in place outlined above, are not intended as exhaustive list. Individual boards of management shall also include in this section such other procedures and measures that are of relevance to the school.**

This statement has been published on the school's website or will be made available on request by the school. It has been provided to all members of school personnel, the parents' association (if any), the patron and parents. A copy of this statement and risk assessment will be made available to Tusla and the department if requested.

This Child Safeguarding Statement and Risk Assessment will be reviewed annually or as soon as practicable after there has been a material change in any matter to which this statement refers.



## Child Safeguarding Risk Assessment

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
1.	Training of school personnel in Child Protection Matters	Harm not recognised or reported promptly.	Child Safeguarding Statement and Risk Assessment emailed to all staff. DLP and DDLP to
2.	Curriculum Provision in respect of SPHE, RSE and Stay Safe	Non teaching of same.	School implements Stay Safe, RSE, SPHE programmes in full. Reminders sent regularly by DP
3.	Playtimes	Risk of harm to unsupervised children.	Playground procedures: Teacher Playground Duty rota is circulated each term Accident Record Book
4.	Toileting	Inappropriate behaviour. Harm by peers	
5.	Coaches/Volunteers/Clubs and work experience	Harm to pupils. Harm by coach/volunteer/student	Intimate Care procedures in place 2 adult supervision always. Sports Teams are
6.	One on One Teaching/work if required	Harm by school personnel	Policy and procedures in place If 1:1 teaching must happen: Sit opposite the child.
7.	Visitors	Harm to pupils	
8.	Daily arrival and dismissal of children	Harm from older pupils, unknown adults on the playground.	Supervised by teachers and SNA's with procedures in place: Accompany all children to gate and dismiss to
9.	Major school events, Sports Day, Grandparents, Day, Ceili Mór etc.	Harm from older pupils, unknown adults in the school.	
10.	Tours and trips	Risk of harm to unsupervised children	Policy in place and Procedures All accompanying parents must be vetted Two members of staff to

Additional pages may be added to the Risk Assessment as required.

	List of School Activities	Risks Identified Against Each School Activity	Procedures/Measures in place to Mitigate Risk
11.	Late collection of children	Risk of harm to unsupervised children.	Child to wait in teacher's classroom or front lobby with door open
12.	Leaving classrooms	Risk of harm to unsupervised children	
13.	ASD classes	Risk of harm to unsupervised children. Harm by school personnel.	Procedures: SNA may accompany children 1:1 when integrating. FOB system so that
14.	Use of Information and Communication Technology by pupils in school	Bullying	ICT Policy and safe usage of same Anti Bullying Bi Cineálta Policy Code of Behaviour
15.			
16.			
17.			
18.			
19.			
20.			

Additional pages may be added to the Risk Assessment as required.

In accordance with Section 11 of the Children First Act 2015 and with the requirements of Chapter 9 of the *Child Protection Procedures for Schools 2025*, the following is the written Child Safeguarding Statement and Risk Assessment.

In undertaking this Child Safeguarding Statement and Risk Assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This Child Safeguarding Statement and Risk Assessment was reviewed by the board of management on 09/25/25 (most recent review date).

Signed: \*  Date: 09/25/25  
Chairperson of the board of management

Signed: \*  Date: 09/25/25  
Principal/Secretary to the board of management

This Child Safeguarding Statement and Risk Assessment is expected to be reviewed again on 9/24/26 (expected review date).

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\* Document to be printed and signed with original signature:

